

**RECURRENT ACTIVITIES IN PA 1A**

In order to meet the defined actions and targets for PA 1a on inland waterways stated in the EUSDR Action Plan, the Coordinators of PA 1a together with involved actors will have to undertake a number of recurrent and continuous activities in the coming years.

All measures described in this Annex take into consideration the existing institutional framework (organisations and their inherent requirements and decision-making procedures) given by the macro-regional concept of the EUSDR (European Commission, PAC 1a, Steering Group, Working Groups and Stakeholder Conference).

The planned recurrent activities can be demonstrated by a consistent approach / method comprising milestones / activities, the responsible and involved organisations, the timeframe of implementation, tasks (sub-activities) and the expected output / results related to the specific milestone or activity.

<b>Milestone / Activity</b>	<b>Project identification</b>
<b>Organisation responsible</b>	PAC 1a
<b>Organisation involved</b>	PAC 1a, Steering Group, Working Groups, Project Lead Partners
<b>Timeframe</b>	Recurrent (initial: May 2012)
<b>Tasks</b>	<ul style="list-style-type: none"> <li>• Continuous identification of relevant projects and their status (project ideas, under preparation, on-going)</li> <li>• Evaluation, editing and completion of received data in standardised project data sheets</li> <li>• Coordination with Project Lead Partners</li> </ul>
<b>Output / Results</b>	<b>Online project data base</b>

<b>Milestone / Activity</b>	<b>Project assessment</b>
<b>Organisation responsible</b>	PAC 1a, Steering Group
<b>Organisation involved</b>	PAC 1a, Steering Group
<b>Timeframe</b>	Recurrent (initial: May 2012)

<b>Tasks</b>	<ul style="list-style-type: none"> <li>• Definition and agreement about relevant parameters considering EUSDR provisions</li> <li>• Identification of projects which fulfil the project labelling criteria for PA 1a are thus in line with the actions / targets of PA 1a</li> </ul>
<b>Output / Results</b>	<b>Project list</b>

<b>Milestone / Activity</b>	<b>Letter of Recommendation for Projects</b>
<b>Organisation responsible</b>	PAC 1a, Steering Group
<b>Organisation involved</b>	PAC 1a, Steering Group
<b>Timeframe</b>	Recurrent (initial: May 2012)
<b>Tasks</b>	<ul style="list-style-type: none"> <li>• Preparation of Letters of Recommendation</li> <li>• Decision in Steering Group on Letters of Recommendation to be issued for projects which fulfil the project labelling criteria for PA 1a and are thus in line with the actions / targets of PA 1a</li> </ul>
<b>Output / Results</b>	<b>Letters of Recommendation</b>

<b>Milestone / Activity</b>	<b>Support of the Decision-Making Board (Steering Committee)</b>
<b>Organisation responsible</b>	PAC 1a
<b>Organisation involved</b>	PAC 1a, Steering Group
<b>Timeframe</b>	Recurrent (initial: May 2012)
<b>Tasks</b>	<ul style="list-style-type: none"> <li>• Provision of SG forum to discuss the results and implementation status of the EUSDR in the countries as well as the contribution to the implementation of PA 1a of all other organisations / institutions represented in the SG</li> </ul>
<b>Output / Results</b>	<b>Regular information to Steering Group</b>

<b>Milestone / Activity</b>	<b>Communication and Dissemination</b>
<b>Organisation responsible</b>	PAC 1a
<b>Organisation involved</b>	PAC 1a, Project Lead Partners and Project Promoters, Stakeholders
<b>Timeframe</b>	Recurrent (initial: May 2012)
<b>Tasks</b>	<ul style="list-style-type: none"> <li>• Implementation, maintenance and update of a website for PA 1a at <a href="http://www.danube-navigation.eu">www.danube-navigation.eu</a></li> <li>• Publication and regular update of online information in online project database made available at the PA 1a website (project leaders / promoters)</li> <li>• Promotion of the EUSDR at conferences, via press releases etc.</li> </ul>
<b>Output / Results</b>	<b>Website and Intranet</b>

<b>Milestone/Activity</b>	<b>Organisation of Meetings</b>
<b>Organisation responsible</b>	PAC 1a
<b>Organisation involved</b>	PAC 1a, Stakeholders, Steering Group, European Commission
<b>Timeframe</b>	Recurrent (initial: May 2012)
<b>Tasks</b>	<ul style="list-style-type: none"> <li>• Accomplishing meetings for Steering Group, Working Groups (including ad hoc meetings), Stakeholders (Stakeholder Conference), external meetings</li> <li>• Coordination with other PACs of the EUSDR</li> </ul>
<b>Output / Results</b>	<b>Plan, organisation and documentation of meetings</b>